



**ADMINISTRATIVE  
OFFICE OF THE COURTS**

GOVERNMENT RELATIONS & PUBLIC AFFAIRS  
INFORMATION TECHNOLOGY  
INTERNAL AFFAIRS  
JUDICIAL COLLEGE OF MARYLAND  
**OPERATIONS**  
PROGRAMS

**Questions/Responses No. 7 to the  
Request for Proposals (RFP) K18-0030-25  
Building Lease**

Ladies and Gentlemen:

The following questions for the above referenced RFP were received by e-mail and are answered and posted for all prospective Offerors. The statements and interpretations contained in the following responses to questions are not binding on the Maryland Judiciary unless the RFP is expressly amended. Nothing in the Maryland Judiciary's response to these questions is to be construed as agreement to or acceptance by the Maryland Judiciary of any statement or interpretation on the part of the Offeror asking the question.

19. Question: In the Financial Proposal the form provides for annual rent. Is there a process you would like for explanations of base year increases in operating expenses line items within the rent for items like taxes, insurance, repairs, and maintenance etc. or would you prefer an expanded format where everything is just a net pass through on actual cost each year?

**Response: The Offeror's operating expenses do not need to be separated from Column A of attachment E.**

Issued by: Khrystine Bunche  
Procurement Officer  
December 27, 2017