

FOR OFFICE USE ONLY

REVIEWED: _____ TRAINING: M FSC ARB OTHER: _____
DES: CRCMC ESQ OTHER: _____ DISTRICT: _____



DISTRICT COURT OF MARYLAND
Alternative Dispute Resolution (ADR) Volunteer Application
(Attach additional sheets if needed)

Please mail or fax your completed application with supporting documentation to:

District Court of Maryland
Alternative Dispute Resolution (ADR) Office
911A Commerce Road
Annapolis, MD 21401
Phone: 410-260-1676 Facsimile: 410-260-1217

Applicant Information:

Full Name _____
Address (Home) _____
Address (Work) _____
Telephone (Home) _____ (Work) _____
Facsimile (Home) _____ (Work) _____
E-mail Address _____

Please check how you would prefer to be contacted. (Check all that apply.)

- | | |
|--|--|
| <input type="checkbox"/> Home Address | <input type="checkbox"/> Work Address |
| <input type="checkbox"/> Phone Number (Home) | <input type="checkbox"/> Phone Number |
| <input type="checkbox"/> Fax Number (Home) | <input type="checkbox"/> Fax Number (Work) |
| <input type="checkbox"/> E-Mail Address | |

Date of Birth (Month/Day) _____

In case of emergency, please contact::

Name _____ Phone Number _____

I am interested in providing ADR services in the following District Courts of Maryland: (Check all that apply.)

- | | | |
|---|---|---|
| <input type="checkbox"/> Allegheny | <input type="checkbox"/> Cecil | <input type="checkbox"/> Prince George's (Hyattsville) |
| <input type="checkbox"/> Anne Arundel (Annapolis) | <input type="checkbox"/> Charles | <input type="checkbox"/> Prince's George's (Upper Marlboro) |
| <input type="checkbox"/> Anne Arundel (Glen Burnie) | <input type="checkbox"/> Dorchester | <input type="checkbox"/> Queen Anne's |
| <input type="checkbox"/> Baltimore City (Fayette & Gay) | <input type="checkbox"/> Frederick | <input type="checkbox"/> Saint Mary's |
| <input type="checkbox"/> Baltimore County (Catonsville) | <input type="checkbox"/> Garrett | <input type="checkbox"/> Somerset |
| <input type="checkbox"/> Baltimore County (Essex) | <input type="checkbox"/> Harford | <input type="checkbox"/> Talbot |
| <input type="checkbox"/> Baltimore County (Towson) | <input type="checkbox"/> Howard | <input type="checkbox"/> Washington |
| <input type="checkbox"/> Calvert | <input type="checkbox"/> Kent | <input type="checkbox"/> Wicomico |
| <input type="checkbox"/> Carroll | <input type="checkbox"/> Montgomery (Rockville) | <input type="checkbox"/> Worcester |
| <input type="checkbox"/> Caroline | <input type="checkbox"/> Montgomery (Silver Spring) | |

Please describe your ADR experience including type of ADR service provided (mediation, arbitration, neutral case evaluation, neutral fact-finding, facilitated settlement conferences), the case type (e.g., contract, personal injury), and the number of cases that you have handled in the last twelve months.

<u>ADR Service</u>	<u>Case Type</u>	<u>Number of Cases</u>

Please indicate your area of interest. (Check all that apply.)

- Business/Corporate/Commercial
- Community/Neighborhood Associations
- Consumer
- Contracts
- Construction
- Criminal
- Employment/Workplace
- Family/Domestic
- Health Care
- Insurance
- Personal Injury
- Replevin
- Other _____

Qualifications:

(1) Formal Education

Institution	City/State	Dates Attended	Degree	Major
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	
			<input type="checkbox"/> Yes <input type="checkbox"/> No	

(2) ADR Training

Describe all ADR training you have received. **Please attach a copy of any certificates received and training outlines.**

<u>Course Hours</u>	<u>Trainer/Organization</u>	<u>Location</u>	<u>Date</u>

The District Court of Maryland uses the Facilitative model of mediation. Are you willing to use this model?

Yes

No

How many live cases have you observed? _____

List all courts in which you are presently admitted to mediate/facilitate and dates of admission.

Court

County

Date

(3) Ethics, Monitoring, and Other Requirements

_____ (Please initial.) I agree to abide by any Code of Ethics approved by the Court of Appeals, to submit to periodic monitoring of court-connected ADR proceedings by a qualified person designated by the District Court of Maryland ADR Office, and to comply with reasonable procedures and requirements prescribed by the District Court of Maryland.

_____ (Please initial.) I am willing to accept a reasonable number of referrals on a pro bono basis from the District Court of Maryland.

(4) Professional Affiliations/Community Activities

Please list any professional affiliations and/or community activities that you consider relevant. (Include bar associations and professional societies).

Organization

Position

(5) Criminal or Disciplinary Actions - Pending Complaints

Have you ever been convicted of **any crime** in Maryland or elsewhere **other than a minor traffic violation**? If so, please provide details including the conviction date, the location and the name of the court, the offense, and the sentence imposed.

Are there currently any **criminal charges** pending against you in Maryland or elsewhere **other than minor traffic violations**? If so, please provide details including the date of the alleged incident, the location and the name of the court, and the alleged offense.

Have you ever been disciplined by any court, administrative agency, bar association, or other disciplinary committee, agency or group in Maryland or elsewhere for **unethical conduct or for the violation of any Code of Ethics**? If so, please provide details including the date, the disciplinary body, the conduct at issue and the disciplinary action taken.

(6) Other

The District Court of Maryland is considering printing a statewide directory of District Court of Maryland ADR volunteers. It will list the volunteer's name, address, phone number, fax number, and email address. Would you be interested in being listed in this directory? (There is no charge and only current volunteers will be listed.)

- Yes No

What do you hope to accomplish by being a District Court mediator/facilitator and how can the District Court assist you in reaching those goals?

Furnish any additional information which you consider pertinent or set forth any facts which you feel may qualify you as an ADR volunteer.

I hereby represent that all information provided by me in this application is true and correct.

Signature of Applicant

Date