

NEW PROPERTY BONDSMAN DOCUMENTATION

Required Paperwork for Surety (property owner):

1. JPR 3 - Professional Bondsman/Information Sheet with authorization and original signature
2. Copy of most recent tax bill
3. Joint Owners – individual applications and Power of Attorney for each other

If appointing agents:

1. Completed JPR 3 application for each agent
2. Power of attorney for each agent specifying property may be used to post bail bonds

If Corporation or LLC:

1. Copy of articles of incorporation
2. Copy of minutes assigning authorization for the property to be used to post bail bonds
3. Power of Attorney

If authorized to post in 7th Judicial Circuit, send:

1. Copy of Deed
2. Certificate of Title
3. Copy of Certification of Assessment/Attorney Opinion filed with Bond Commissioner
4. Deed of Trust signed over to 7th Circuit Clerk

**Commissioners may request ID, completed Affidavit, and any other documentation they feel is necessary. Local laws and 7th Circuit Bond commissioner could require additional information.

Documentation should be submitted to:

**District Court of Maryland Headquarters
Administrative Services – Bail Bond Division
580 Taylor Avenue A-3
Annapolis, MD 21401-2395**